



NAPLES

CLASSICAL ACADEMY

Naples Classical Academy (NCA)

Minutes for Meeting of the Board of Directors

10270 Immokalee Rd, Naples, FL 34120

September 10, 2024, at 6:00 P.M.

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Matthew Mathias	Board Chair	✓			
2	Dr. Mark Russo	Secretary	✓			
3	Mr. William Truog	Director	✓			
4	Ms. Kerry Edwards	Director		✓		

School Personnel in Attendance:	Optima Personnel in Attendance:	Guests in Attendance:
Dr. Lisa Rochefort, Interim Head of School	Mrs. Susan Turner, Dir. Of Compliance & Governance	
Mr. Ben Duff, Dean of Students	Mr. Albert Cardenas, Director of Operations	

1. Meeting was called to order at 6:01 P.M. by Mr. Mathias.
2. Attendance roll call conducted.
3. Motion to approve the agenda as presented made by Bill Truog, seconded by Mark Russo, vote-unanimous.
4. Public Comment
 - a. Elizabeth Kirschner
5. Motion to approve 7/9/24 and 8/13/24 minutes made by Mark Russo, seconded by Bill Truog, vote-unanimous.
6. Chairman's Report
 - a. Audit Committee's Report- Mr. Mathias noted that the audit committee met with the auditor and reviewed the financials. No issues were noted. Mr. Mathias reviewed the auditor's recommendations on FDIC limits, teacher contract dates, funding cliff related to end of ESSER grants and charitable contributions. Motion by Bill Truog to approve the audit as presented, seconded by Mark Russo, vote- unanimous.
 - b. Mr. Mathias attended the Florida Charter Institute's governance session and recommended the school join the Florida Consortium of Public Charter Schools. Mr. Mathias had a call with the bondholder, Rosemawr, who is very open to rolling bond C into the gym financing. We are still waiting on the county to approve the ELC's building permit. Weekly meetings are ongoing with Soukup on capital campaign. Soukup will approach approximately fifty parties to obtain their commitments to funding for the gym.
7. Interim Head of School's Report- Dr. Rochefort noted that teacher training and support has continued, along with Zoom calls with Hillsdale for curriculum guidance. Dr. Rochefort updated the board on student activities, testing, MTSS, and teacher mentorship program to facilitate internships. Marketing Consultant has been engaged for support on community engagement and student recruitment.
8. School Operation Manager's Report- presented by Mr. Duff, who reviewed current enrollment. Staff are working on student recruitment efforts.

9. Optima’s Report- Susan Turner noted that the Optima Foundation’s contribution to the AED donation. Grant funds for CSP, Title II, and Title IV were received in July. Weekly meetings continue with school administration to review enrollment, charter deliverables, and transition topics.
10. PTC’s Report- Mrs. Zak shared that several parents are excited to contribute and help the school community. Several fundraisers and events are planned and will provide opportunities for parents to be involved. December 9th will be NCA Founder’s Day to commemorate charter approval. Would like to reflect on what it took to build the facility, especially during Covid.
11. New Business
 - a. Board members- Motion by Matt Mathias to appoint Courtney Sowerby-Thomas to the governing board, seconded by Mark Russo. Vote- unanimous. Motion by Matt Mathias to appoint David Gooch to the governing board, seconded by Bill Truog, vote- unanimous.
 - b. Head of School Candidates – Mr. Mathias discussed his observations of Head of School candidates. Board will meet in two weeks to interview candidates.
 - c. 24-25 School Improvement Plan
 - d. ~~24-25 Student Progression Plan~~ (moved to next meeting)
 - e. Motion to approve the 24-25 School Improvement Plan and 24-25 Code of Student Conduct made by Matt Mathias, seconded by Bill Truog. (Courtney Sowerby-Thomas abstained.)
 - f. 23-24 Optima Review – Mr. Mathias noted that two board members submitted reviews.
 - g. 23-24 Spring Faculty and Staff Survey – Mr. Mathias noted some areas for improvement and some positive notes from staff.
 - h. Policy Updates
 - i. 6900 General Staff Policies – Motion by Matt Mathias to approve, seconded by Mark Russo, vote- unanimous (Courtney Sowerby-Thomas abstained.)
12. Board Comments: Ms. Sowerby-Thomas asked about the October survey, bond covenants, and operations hiring. Mr. Truog expressed concern about enrollment. Dr. Russo complimented Dr. Rochefort on a difficult situation and encouraged the staff to address budget challenges. Mr. Mathias noted the importance of parental involvement on board membership.
13. Adjournment – meeting adjourned at 7:17 P.M.

Reviewed and approved by Board Chair, Mr. Matthew Mathias

Matthew W. Mathias

Matthew W. Mathias (Oct 30, 2024 13:32 EDT)

Signature

Oct 30, 2024

Date