



# NAPLES

CLASSICAL ACADEMY

## Naples Classical Academy (NCA)

Minutes for Meeting of the Board of Directors

10270 Immokalee Road, Naples, FL 34120

May 14, 2024, at 6:00 P.M.

	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Derrick Ayers	Vice Chair		✓		
2	Mr. Timothy Hall	Treasurer	✓			
3	Mr. Matthew Mathias	Board Chair	✓			
4	Dr. Mark Russo	Secretary	✓			
5	Mr. William Truog	Director	✓			
6	Ms. Kerry Edwards	Director		✓		
7	Mr. Greg Weston	Director	✓			

School Personnel in Attendance:	Optima Personnel in Attendance:	Guests in Attendance:
Mr. Ronald Garcia, Head of School	Mrs. Susan Turner, Dir. Of Compliance & Governance	
Mr. Jason Ricciardelli, School Operations Manager		
Mr. Brent Johnson, Chief Operating Officer		

- Meeting was called to order at 6:00 P.M. by Mr. Mathias.
- Attendance roll call conducted.
- Motion to approve the agenda as presented with the addition of presentation by Soukup Solutions made by Matt Mathias, seconded by Greg Weston. Vote- unanimous. (Tim Hall absent)
- Public Comment- none
- Motion to approve the 4/9/24 board meeting minutes made by Bill Truog, seconded by Tim Hall, vote- unanimous.
- Soukup Strategies made a presentation regarding the school's capital campaign.
- Chairman's Report- Mr. Mathias noted that he has continued work with Summit on the gymnasium, including discussion on costs for a second floor and a change in flooring. A potential donor has expressed interest in donating stock.
- Treasurer's Report – Mr. Hall reported on financials from July to March. Vote to accept financials as presented made by Tim Hall, seconded by Bill Truog, vote- unanimous. Finance Committee has had several meetings on the 24-25 budget and continues to work on a final proposal to the board.
- Head of School's Report- Mr. Garcia shared progress on literacy coaching, faculty meetings, Hillsdale summer conference attendance, and team lead coordination. All teacher evaluations were completed for 23-24. State testing continues until May 30<sup>th</sup>. End of year preparations and celebrations for Seniors will occur over the next two weeks.
- Chief Operating Officer's Report – Mr. Johnson reported on enrollment, attrition, and parent tours. Some new facility parts are needed, and adjustments to HVAC system are pending. Mr. Johnson sees great fundraising opportunities ahead. Recruitment for 24-25 openings is ongoing.
- School Operation Manager's Report- Mr. Ricciardelli noted that the school's triannual safety review has been completed. Archery club leaders completed training.
- Optima's Report- Susan Turner provided updates on year-to-date enrollment, ESSER ARP grants, food service, and upcoming legislative safety and security updates.

13. PTC Report: Mrs. Zak reported on PTC financials, fundraisers which build community involvement and support, and plans for the 24-25 school year.


14. New Business

- a. 24-25 Board Meeting Schedule- Motion to approve schedule as presented made by Tim Hall, seconded by Bill Truog, vote- unanimous.
- b. Policy 1700 – directors discussed the policy as written. Dr. Russo made a motion to amend the policy, seconded by Bill Truog. Mr. Hall noted the importance of the board’s role in the chain of command and governance versus management. Mr. Mathias suggested Mr. Truog reach out to Hillsdale’s K-12 team for policy suggestions for board consideration. Mr. Weston amended Dr. Russo’s motion to assign policy revision to Mr. Johnson, who will bring the policy back for board consideration.
- c. Optima Master Service Agreement – Mr. Mathias shared that he requested the agreement be included in the packet. Mr. Mathias proposed that a decision on changes to the MSA are needed so the Finance Committee can review and finalize the budget. Mr. Johnson will email Optima and Mr. Hall the school’s proposed changes to the MSA.
- d. Head of School Search Process – Mr. Mathias explained Hillsdale’s Head of School search process. Hillsdale suggested the use of a headhunter. Mr. Hall motioned to approve the process as presented, with the addition of the board receiving all applicant information, seconded by Bill Truog, vote- unanimous.

15. Board Comments: Mr. Weston views discussion and disagreement as beneficial. Mr. Hall and Dr. Russo thanked Mr. Garcia for his leadership. Mr. Truog and Mr. Weston asked for board materials earlier in the month. Mr. Mathias expressed thanks to Mr. Garcia and noted recent great additions to the school staff.

16. Adjournment – meeting adjourned at 8:50 P.M.

**Reviewed and approved by Board Chair, Mr. Matthew Mathias**

  
Matthew W Mathias (Jun 28, 2024 10:46 EDT)

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*Signature*

06/28/24

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*Date*