



# NAPLES

CLASSICAL ACADEMY

## Naples Classical Academy (NCA)

Minutes for Meeting of the Board of Directors

10270 Immokalee Road, Naples, FL 34120

June 17, 2024, at 6:00 P.M.


	Name	Office	Present	Absent	Arrived Late	Departed Early
1	Mr. Derrick Ayers	Vice Chair	✓			
2	Mr. Timothy Hall	Treasurer	✓			
3	Mr. Matthew Mathias	Board Chair	✓			
4	Dr. Mark Russo	Secretary	✓			
5	Mr. William Truog	Director	✓			
6	Ms. Kerry Edwards	Director	✓			
7	Mr. Greg Weston	Director	✓			

School Personnel in Attendance:	Optima Personnel in Attendance:	Guests in Attendance:
Mr. Edward Duff, Dean of Students	Mrs. Erika Donalds, CEO	
Ms. Elizabeth Kirschner, Dean of Academics	Mrs. Susan Turner, Dir. Of Compliance & Governance	
	Mr. Albert Cardenas, Director of Operations	

1. Meeting was called to order at 6:00 P.M. by Mr. Mathias.
2. Attendance roll call conducted.
3. Motion to approve the agenda as presented made by Matt Mathias with changes as follows: move items 6. f, g, and h to top of agenda, remove 6. d, and move 6. a, b, and e to end of agenda. Mr. Hall recommended adding an item regarding the progress of Head of School search. Seconded by Tim Hall. Vote- unanimous.
4. Public Comment
  - a. Ben Duff
  - b. Elizabeth Kirschner
  - c. Scott Weigand
  - d. Kevin LoTruglio
  - e. Ingrid Perez
  - f. Mary Hickman
  - g. Adam O’Sullivan
  - h. Teresa Henderson
5. Motion to approve the 5/14/24 board meeting minutes made by Tim Hall. Greg Weston noted changes. Seconded by Matt Mathias. Vote- unanimous.
6. New Business
  - a. First Amendment to Optima MSA- board discussed proposed amendment to the master service agreement. Motion by Greg Weston to approve the amendment as presented, seconded by Tim Hall, vote- unanimous.
  - b. 2024-2025 Annual Budget – Tim Hall motioned to approve the 24-25 budget as presented, seconded by Kerry Edwards, vote- unanimous.

- c. HVAC Update- Mr. Mathias noted that some warranty work may be pending to adjust the system pressure in the building.
  - d. 2024-2026 MOU with Collier County Sheriff's Office- Tim Hall motioned to approve the agreements as presented, seconded by Mark Russo, vote- unanimous.
  - e. Summit Construction Change Order 1- Motion to approve made by Tim Hall, seconded by Kerry Edwards. Vote- unanimous.
  - f. Summit Construction Change Order 2 – Motion by Tim Hall to approve, seconded by Mark Russo. Motion fails.
  - g. Head of School Search Process: board discussed makeup of the interview panel to ensure a diverse representation of community members, parents, employees, and other stakeholders.
  - h. Appointment of Interim Head of School – Mr. Mathias shared that the board had received several emails with recommendations from staff regarding an interim Head of School. Board discussed the options for Interim Head of School and process to appoint someone to this position. Tim Hall motioned to have the board ask Matt Mathias, Ron Garcia, and Erika Donalds to provide recommendations for interim Head of School, and the four interested parties to provide their resumes to the board. Seconded by Greg Weston, vote- unanimous. Board meeting to be scheduled for Friday, June 21<sup>st</sup> at 9:00 A.M. to consider the interim Head of School.
7. Board Comments: Mr. Hall thanked the staff for their patience and work during a difficult situation. Mr. Truog noted the positive culture among the administration. Mr. Weston noted the need for a single position of authority. Ms. Edwards added praise for the school faculty and staff. Dr. Russo noted that the staff followed the mission statement of the school. Mr. Ayers thanked the staff and noted the need to make the right decision, not a rushed decision. Mr. Mathias shared that new board member applicants will be reaching out to the current directors.
8. Adjournment – meeting adjourned at 8:28 P.M.

**Reviewed and approved by Board Chair, Mr. Matthew Mathias**

  
 Matt Mathias (Jul 10, 2024 15:37 EDT)

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*Signature*

07/10/24

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*Date*